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**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Sustainable Economy and Culture)**

**Date: 19 November 2013**

**Subject: Work Schedule**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

1. The Board's draft work schedule is attached as appendix 1. The work schedule reflects discussions at the Board's meeting in October. It will be subject to change throughout the municipal year.
2. In line with its remit, the Housing and Regeneration Scrutiny Board is due to receive a briefing on the work carried out by this Scrutiny Board in relation to the Community Infrastructure Levy at its meeting on 26 November. Members will recall that they have asked to be involved in future further work in relation to the prioritisation and apportionment of the levy. It is proposed, given the interest of the Housing and Regeneration Scrutiny Board, that a member of that Board be invited to join the Sustainable Economy and Culture Scrutiny Board when the Community Infrastructure Levy is considered in future.
3. Also attached as appendix 2 are the Executive Board minutes of 9 October 2013. The minutes of the Executive Board meeting on 6 November 2013 will be circulated in advance of the Scrutiny Board meeting.

**Recommendations**

4. Members are asked to:
  - a) Consider the work schedule and make amendments as appropriate
  - b) Agree to invite a member of the Housing and Regeneration Scrutiny Board to join this Board when the Community Infrastructure Levy is considered in future.
  - c) Note the Executive Board minutes

## **Background documents<sup>1</sup>**

None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.